

ADMISSIONS POLICY

May 2012

1. Context

Walton Hall is a generic secondary special school.
Students are aged from 11 – 19 with a wide range of special educational needs.
All Students are statemented and many have medical conditions.
Many Students are transported to the school.

2. Introduction

Admission to the school is via a referral from a District Panel. Admissions are carried out through out the year as required to meet individual needs.

3. Mission Statement/Aims

Walton Hall is a secondary generic special school which will safeguard children and provide a secure and positive environment where both Students and staff are given the opportunities to achieve their true potential.

At Walton Hall we aim to provide the following:

- An inclusive and stimulating curriculum
- Close liaison with Parents/Carers and other service providers
- A safe and secure learning environment
- Opportunities for success at every level
- Links with other local schools

4. Procedures

Places are allocated when the school can meet the Student's needs. Students are allocated to the appropriate teaching group and follow an appropriate curriculum. Priority for students will be in the following order for pupils aged 11 to 16:

- a) Students from Marshlands
- b) Students with PMLD and complex needs
- c) Students with SLD
- d) Students on the ASD whose needs can not be met in mainstream schools
- e) Students with MLD whose needs can not be met in mainstream schools.

Priority for Student places in the sixth form aged 16 to 19 will be in the following order:

- a) Students from Walton Hall
- b) Students with PMLD and complex needs
- b) Students with SLD
- c) Students on the ASD whose needs can not be met in mainstream schools/colleges
- d) Students with MLD whose needs can not be met in mainstream schools/colleges.

5. Transition

Prospective parents are invited to a ½ termly informal meeting/tour of the school with Deputy Headteacher.

Staff will then meet with the parents/carers and professionals involved with the child to put together a package to ensure a smooth transition to the setting. During this meeting the parents/carers will need to fill in the admission papers and school nurse will discuss and complete all medical papers.

For pupils starting at the beginning of the academic year pupils are invited to a transition morning at the end of Spring Term along with support staff from Primary school.

At the beginning of the Summer term an informal coffee morning is held for parents/carers to give them opportunity to ask questions, talk to school staff and complete admission papers.

A further transition day is held during the summer term for pupils to spend a day at Walton Hall.

The Transition Teacher attends Annual Reviews of incoming pupils at relevant feeder schools during this year.

7. Start of school

Students may start part time or full time depending on their needs. Students are monitored by the Form Tutor, support staff and the SENCO. If there are any concerns at home Parents/Carers must contact the Form Tutor.