

Walton Hall School Residence
Admissions Policy

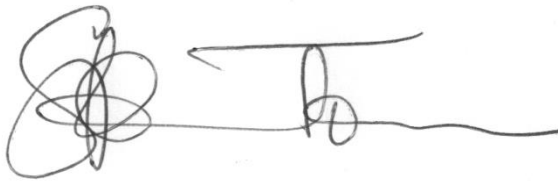
From September 2011 placements in residence have been allocated for periods of six months in line with our Statement of Purpose to ensure equity for all.

Each young person applying for a place will be considered as an individual by the residential management team and the Head Teacher.

- Placements will be reviewed at the end of each six month period before further placements are offered. Following review parents/carers will be informed of the review outcome.
- Extended day placements will also be offered. Parents/carers must collect students by 8pm.
- Where the demand for places is greater than the availability, a student may be offered just one placement within the year to ensure equity to all. Parents may re apply.
- Placements will be offered primarily on our knowledge of the young people, their families and their needs. Risk assessment will take place prior to admission and where possible, a home visit will also take place to collate essential information. Where it is not possible to carry out a home visit, parents /carers may be asked to come to the residential Unit to share this information.
- The amount of additional support to the young person or their family from other agencies may be considered.
- Young people will be placed with similar aged peers in line with Ofsted recommendations.
- Medical, physical and feeding needs will be considered. Staff may have to undergo training and be assessed for competency before some young people take up overnight placements.
- The availability of beds will be considered. Also all students entering residence need to have adequate space and privacy to be cared for safely and this may affect admission if it is felt the mix of existing students is not appropriate at that time.

- Individual personal and social development needs will be considered.
- Work will focus on developing independence and daily living skills.
- All medications received must be prescribed and in their original packaging. It is the responsibility of parents/carers to inform staff of any medication changes. Authorisation from prescribing doctor required.
- Residence actively supports the young people's educational progress at Walton Hall.

RATIFIED BY IEB

A handwritten signature in black ink, consisting of a large, stylized initial 'S' followed by a horizontal line and a smaller, less distinct signature.

DATE 22.10.2013